



### EXPERIENCING TODAY, PREPARING FOR TOMORROW!

Beaver River Central School serves as a center for education in dynamic partnership with students, staff, parents, and community to provide each student the opportunity to achieve maximum potential in all areas of life and learning now and in the future.

**Todd Green**  
Superintendent of Schools

**Kimberly Lyman-Wright**  
Elementary School Principal

**Daniel Rains**  
Middle/High School Principal

**Troy Hebert**  
Middle/High School Assistant Principal

## THE REORGANIZATION MEETING OF THE BEAVER RIVER CENTRAL SCHOOL DISTRICT July 11, 2023

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1. The Reorganization meeting of the Board of Education was called to order by Dianna Bush, District Clerk at 6:00 p.m., on Tuesday, July 11, 2023 in the Choral Room.

CALL TO  
ORDER

### PLEDGE OF ALLEGIANCE

BOARD MEMBERS PRESENT: H. Aucter, J. Beller, S. Greaud, T. Lighthall,  
J. Pate, J. Zehr, Z. Zehr

ATTEND

### MEMBERS ABSENT:

STAFF PRESENT: D. Bush, T. Green, T. Hebert, K. Lyman-Wright, D. Rains

VISITORS PRESENT: Janet Tuley, Sheila Neddo

A Code of Ethics was given to each newly elected official.

2. The District Clerk called for nominations for President of the Board of Education  
PRESIDENT

NOMIN.

Jonathan Beller was nominated by Todd Lighthall, and seconded by Zechariah Zehr.

3. Second call for nominations of President. PRESIDENT NOMIN.  
none was nominated by \_\_\_\_\_, and seconded by \_\_\_\_\_.
- Are there any other nominations? none
4. Asked for a motion to close the nominations for President.
- A motion was made by Jacqueline Pate and seconded by Stacy Greaud
- A vote was taken and Jonathan Beller was elected.
5. Jonathan Beller then took his/her place as President of the Board of Education. PRESIDENT
6. ADMINISTER OATH OF OFFICE TO PRESIDENT (sign oath)
7. In accordance with Board Policy Jonathan Beller, the President called for nominations for Vice President of the Board of Education VICE PRESIDENT
- Todd Lighthall was nominated by Zechariah Zehr and seconded by Stacy Greaud.
8. Second call for nominations of Vice President.  
none was nominated by \_\_\_\_\_ and seconded by \_\_\_\_\_.
- Are there any other nominations? none
9. Asked for a motion to close the nominations for Vice President.
- A motion was made by Stacy Greaud and seconded by Zechariah Zehr
10. A vote was taken and Todd Lighthall was elected.
11. ADMINISTER OATH OF OFFICE TO VICE PRESIDENT (sign oath)
12. APPOINTMENT OF OFFICERS APPOINT OFFICERS  
In accordance with the recommendation of the Superintendent, the Board made a motion to approve items 12a-h listed below.
- First: SG Second: TL Yes: 7 No: 0 Abstain: 0
- a. Clerk of the Board: Recommended that Dianna Bush be appointed as Clerk of the Board of Education for the 2023-2024 school year.
- b. Clerk Pro Tem of the Board: Recommended that Todd Green be appointed as Clerk Pro Tem of the Board of Education for the 2023-2024 school year.
- c. District Treasurer: Recommended that Ronald Rockwood be appointed as District Treasurer for the 2023-2024 school year.

- d. Deputy Treasurer: Recommended that Todd Green be appointed as Deputy Treasurer for the 2023-2024 school year.
- e. Tax Collector: Recommended that Janine Mattimore be appointed as Tax Collector for the 2023-2024 school year.
- f. Internal Claims Auditor: Recommended that Nancy Wolff be appointed as Internal Claims Auditor for the 2023-2024 school year.
- g. Alternate Internal Claims Auditors: Recommended that CSE Secretary and Elementary Secretary be appointed as Alternate Internal Claims Auditors for the 2023-2024 school year.
- h. Purchasing Agent: Recommended that Todd Green be appointed as Purchasing Agent for the 2023-2024 school year.

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| 13. | <u>ADMINISTER OATH OF FAITHFUL PERFORMANCE IN OFFICE TO ABOVE.</u>   | OATH<br>OF OFFICE<br>DISTRICT<br>CLERK |
| 14. | <u>ADMINISTER OATH OF OFFICE TO SUPERINTENDENT.</u>  | OATH OF<br>OFFICE<br>SUPERINT.         |
| 15. | <u>OTHER APPOINTMENTS</u><br>In accordance with the recommendation of the Superintendent, the Board made a motion to approve items 15a-h listed below. | OTHER<br>APPOINT/<br>MENTS             |

First: TL Second: ZZ Yes: 7 No: 0 Abstain: 0

- a. CPSE, CSE, and 504 Committees:

CSE Committee:

Eliza Boliver  
 Alex Barrett  
 Kimberly Lyman-Wright  
 Gretchen Anderson  
 Daniel Rains  
 Troy Hebert  
 Caree Turck

Kristy Beller  
 Tracy VanNest  
 Morgan McAleese  
 Bobbi Sue Murphy  
 Miranda Bush  
 Jessica Bush  
 Erin Monnat  
 Amanda Gingerich  
 Carolyn Widrick

504 Committee:

Eliza Boliver  
 Alex Barrett  
 Erin Monnat  
 Lynn Herzig  
 Daniel Rains  
 Troy Hebert  
 Kimberly Lyman-Wright  
 Sarah Higby  
 Morgan McAleese

CPSE Committee:

Eliza Boliver  
 Kimberly Lyman-Wright

Representatives from Approved Agencies:

Building Blocks  
 Upstate Cerebral Palsy

- b. School Physician: Recommended that Carthage Area Hospital, Inc., provides licensed physicians to perform and coordinate the provision of school health services for the 2023-2024 school year.
- c. School Attorney: Recommended that Ferrara Fiorenza PC, be retained by the Board of Education for legal matters for the 2023-2024 school year.
- d. Central Treasurer for Extra Classroom Activity Fund: Recommended that Tracy Walseman be appointed as Extra Classroom Activities Treasurer for the 2023-2024 school year.
- e. Independent Auditor: Recommended that the firm of, Bowers & Company CPAs, PLLC Watertown, be appointed school auditors for the 2023-2024 school year, for the completion of the annual independent audit of all financial affairs.
- f. Director of Physical Education: Recommended that the Troy Hebert, be appointed as the Director of Physical Education for the 2023-2024 school year.
- g. Athletic Director: Recommended that Michael Kogut be appointed as the Athletic Director for the 2023-2024 school year.
- h. Supervisor of Attendance/Attendance Officer: Recommended that the 6-12 School and Elementary Principals and 6-12 Assistant Principal be appointed as Supervisors of Attendance for the 2023-2024 school year.

16. DESIGNATIONS

In accordance with the recommendation of the Superintendent, the Board made a motion to approve items 16a-d listed below.

DESIGNA/  
TIONS

First: SG Second: JZ Yes: 7 No: 0 Abstain: 0

- a. Official Bank Depositories: Recommended that Carthage Savings & Loan, NYCLASS and Community Bank be approved as the official bank depositories. The maximum deposit amounts are \$8,000,000.00 for Community Bank, NA and NYCLASS. The maximum deposit amount for Key Bank, NA is \$1,000,000.00.
- b. Official Bank Signatories: Recommended that Todd Green and Ronald Rockwood be herby designated as the authorized signatures on the accounts held at the designated financial institutions.
- c. Board Meeting Schedule and Time: Recommended the second Monday of each month be designated as the regular monthly meeting night, at 6:00 p.m. in the Choral Room or as advertised; the annual budget vote will be the third Tuesday in May. Changes to calendar will be published on the BRCS D Website.

- d. Name Official Newspapers: Recommended that the Journal & Republican, Lowville, and the Watertown Daily Times, Watertown be approved as the official school newspapers for the 2023-2024 school year.

17. AUTHORIZATIONS

AUTHORI/  
ZATIONS

In accordance with the recommendation of the Superintendent, the Board made a motion to approve items 17a-g listed below.

First: TL Second: SG Yes: 7 No: 0 Abstain: 0

- a. Person to approve Conferences, Conventions, Workshops Attendance: The Administration recommended that the superintendent, Todd Green or his designee, be authorized to approve expenses, district representation, and attendance at meetings and conferences pursuant to Board of Education policy. Also, members of the Board of Education and the superintendent, if interested, are authorized to attend the annual meetings of the New York State School Boards Association and the American Association of School Administrators, as approved within budgetary allocations.
- b. To establish Petty Cash Funds: Recommended authorization for continued establishment of Petty Cash Funds.
- c. Designation of Signatures on Check: Authorize the use of check-printer-signer by the District Treasurer, Deputy Treasurer, Extra Classroom Activity Treasurer and Business Office Senior Account Clerks.
- d. BOE authorization for Superintendent to employ part-time and temporary help within budget allocations: Administration be authorized to hire and pay part-time and extra-time employees with action to be reported at the next regular meeting in the Miscellaneous and Overtime Report.
- e. Budgetary Transfers: The administration recommended that the Superintendent be authorized to approve transfers between and among accounts within the total approved budgetary appropriations.
- f. Bonding: Recommended that the Board of Education establish bonds for the District Treasurer, Deputy Treasurer, Treasurer for Extra-Curricular Activities and Tax Collector for the 2023-2024 school year.
- g. Signing BOCES Services Documents: recommended that the Superintendent of Schools is authorized to sign BOCES Service Documents during the 2023-2024 school year.

## OTHER ITEMS

18. In accordance with the recommendation of the Superintendent, the Board needs a made INVEST/  
that the borrowing and investment policy for 2023-2024 be as follows: BORROW

First: JP Second: SG Yes: 7 No: 0 Abstain: 0

1. The District Treasurer may invest idle money in savings accounts at the bank depository and in certifications of deposit and repurchase agreements at any area commercial bank.

2. Borrowing of money by the Chief Fiscal Officer shall comply with Item #378, 1980-81 Board Minutes\*.

*\*1980-81 Resolution #378:*

*Motion by Mr. Petzoldt, seconded by Mr. Judd, that,  
BE IT RESOLVED, by the School Board of Education of the Beaver River Central School District that the President of the Board of Education of Beaver River Central School District, as the Chief Fiscal Officer, shall be and he/she hereby is empowered and directed to authorize the issuance and to issue revenue anticipation notes of the Beaver River Central School District and renewals of any and all such notes at such times and under such circumstances as she deems proper and advisable; and to prescribe the terms, form and contents thereof, to execute the same in the name of and on behalf of the Beaver River Central School District and to sell at private sale and deliver the same; and the full faith and credit of the Beaver River Central School District is hereby pledged to the punctual payment of the principal of and interest on all notes issued pursuant hereto by the Chief Fiscal Officer; all in pursuance to and consistent with the provisions of the Local Finance Law of the State of New York; provided that such Chief Fiscal Officer shall not issue any note in a principal amount exceeding the debt limit of the Beaver River Central School District or otherwise prohibited by the Local Finance Law.*

*Motion carried unanimously.*

3. The depository bank shall be given the authority to transfer money to and from savings accounts and investments by phone order or in writing by the Treasurer with such investments to be held by the bank until maturity.
4. A report of investments and borrowings for the month will be submitted at the next regular Board meeting by the District Treasurer.

19. In accordance with the recommendation of the Superintendent, the Board makes a REPORTS  
motion that the President of the Board is authorized to sign year-end reports as necessary.

First: SG Second: JP Yes: & No: 0 Abstain: 0

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|--|--|---------------------------------|
| 20.  | In accordance with the recommendation of the Superintendent, the Board made a motion, that the Clerk of the Board be authorized to advertise, open and award bids, if reasonable, as necessary during the 2023-2024 school year, with a report to be given at the next regular Board meeting and that the St. Lawrence County BOCES Board be authorized to award bids in our behalf, as a member of the St. Lawrence-Jefferson-Lewis Counties Cooperative Bidding Group. | BIDDING                         |
| First: SG Second: ZZ Yes: 7 No: 0 Abstain: 0 |  |                                 |
| 21.  | In accordance with the recommendation of the Superintendent, the Board made a motion, that the Treasurer be authorized to pay bills without audit for postage, fringe benefits, and contract transportation payments. The bills would be a part of the monthly bill ratification.  | BILLS                           |
| First: SG Second: JP Yes: 7 No: 0 Abstain: 0 |  |                                 |
| 22.  | In accordance with the recommendation of the Superintendent, the Board made a motion for authorization to be given the Board Members and Administrators to attend Board Association meetings during the school year, and that an advance for expense money be allowed with an audit of final billing to be processed as usual.   | MEETING<br>EXPENSES             |
| First: ZZ Second: SG Yes: 7 No: 0 Abstain: 0 |  |                                 |
| 23.  | In accordance with the recommendation of the Superintendent, the Board made a motion for the Non-Resident Tuition rate of \$2,000 for the 2023-2024 school year and non-resident children of all regular permanent employees, tuition is waived.   | NON<br>RESIDENT<br>TUITION      |
| First: JP Second: ZZ Yes: 7 No: 0 Abstain: 0 |  |                                 |
| 24.  | In accordance with the recommendation of the Superintendent, the Board made a motion, that representative to New York State School Board Association Legislative Network will be Todd Lighthall.   | NYSSBA<br>LEGISLAT<br>REPRESENT |
| First: JZ Second: SG Yes: 7 No: 0 Abstain: 0 |  |                                 |
| 25.  | In accordance with the recommendation of the Superintendent, the Board made a motion, that the Jefferson-Lewis School Boards Association representative will be Holly Aucter.  | JLSBA<br>REPRESENT              |
| First: TL Second: SG Yes: 7 No: 0 Abstain: 0 |  |                                 |
| 26.  | In accordance with the recommendation of the Superintendent, the Board made a motion , that the Jefferson-Lewis School Boards Association alternate representative will be Stacy Greaud.   | ALTERN.<br>JLSBA REP            |
| First: TL Second: SG Yes: 7 No: 0 Abstain: 0 |  |                                 |
| 27.  | In accordance with the recommendation of the Superintendent, the Board made a motion, that miscellaneous officers be approved as follows:  | MISC.<br>OFFICERS               |

First: SG Second: JZ Yes: 7 No: 0 Abstain: 0

Foil Appeals Officer  
Free and Reduced Lunch Hearing Officer  
Records Access Officer  
Records Management Officer  
Payroll Certification Officer  
Safety Committee Chairperson  
Safety Officer  
Asbestos Officer  
Chemical Hygiene Officer  
Title Nine Officer (Discrimination)  
AHERA Local Representative  
BRTA Sick Leave Bank Representative  
BRTA Sick Leave Bank Representative  
BRTA Sick Leave Bank Representative  
BRTA Sick Leave Bank Representative  
BRTA Sick Leave Bank Representative  
SRP Sick Leave Bank Representative  
SRP Sick Leave Bank Representative  
SRP Sick Leave Bank Representative  
SRP Sick Leave Bank Representative  
Dignity For All Act Coordinator

Ronald Rockwood  
Todd Green  
Ronald Rockwood  
Ronald Rockwood  
Ronald Rockwood  
Lloyd Richardson  
Lloyd Richardson  
Lloyd Richardson  
Michelle Watkins  
Ronald Rockwood  
Lloyd Richardson  
Kelley Hawksley  
Marcus Bush  
Christopher Roggie  
Catherine Yancey  
Board of Education President  
Todd Green  
Todd Grunert  
Matthew Andre  
Joan Lehman  
Board of Education President  
Todd Green  
Troy Hebert

28. In accordance with the recommendation of the Superintendent, the Board made a motion for the re-adoption of all Board Policies that were in effect on June 30, 2023. RE-ADOPT BOARD POLICIES
- First: JP Second: SG Yes: 7 No: 0 Abstain: 0
29. In accordance with the recommendation of the Superintendent, the Board made a motion, that the mileage reimbursement for the 2023-2024 school year be set at the current IRS rate per mile. MILEAGE REIMBURS.
- First: ZZ Second: JP Yes: 7 No: 0 Abstain: 0
30. In accordance with the recommendation of the Superintendent, the Board made a motion to adjourn the reorganization meeting at 6:16 p.m. ADJOURN REORG. MEETING
- First: JP Second: SG Yes: 7 No: 0 Abstain: 0